

Reading eBooks *Offline* —Using Overdrive READ on Most Devices




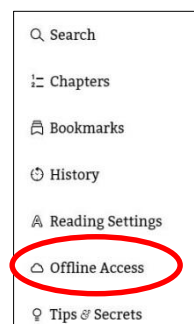
Tennessee R.E.A.D.S., powered by OverDrive, is a collection of downloadable eBooks and eAudiobooks that you can access from home or on the go with an active library card number and an internet connection!

Getting Started

- On a computer, tablet or smartphone, go to the Library's homepage (colliervillelibrary.org).
- Go to the Download It tab and choose **eBooks**. then click **Tennessee R.E.A.D.S.** icon.
- Click on Account and sign in by typing Collierville Burch Library and selecting it from the list. Enter your library card number to complete sign in.
- Search for a book to check out
- Click on a book title.
- **Borrow** or **Place a Hold** on the title.
- Go to Loans (in your account).
- Click on READ IN BROWSER.

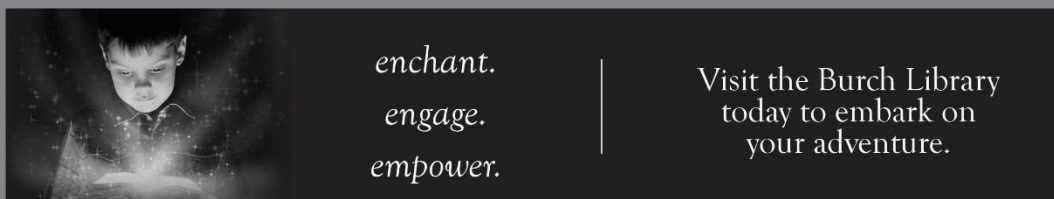
For Most Devices Do This To Read Offline:

- Open the Read menu.  MENU
- To open the Read menu on a mobile device, tap the middle of the screen first, then tap the menu icon.
- Select **Offline Access**. Click on Start Download. Once downloaded, the book you're reading will be saved to your browser's cache.
- Save the URL (address) for the OverDrive Read eBook you downloaded (recommend bookmarking it in your browser).
- Once you're offline, you'll need to open your web browser and go to the URL of the Overdrive Read eBook (or, just open your browser bookmark) to keep reading it. You can do this without an internet connection.
- *Please note that if you clear your browser's cache, you'll also clear any OverDrive Read eBooks you've downloaded.*
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- There is no limit to the number of times you can download an OverDrive Read eBook, so if you clear it from your cache, you can download it again whenever you want during the lending period.



Please Note:

- Each card is limited to 15 checkouts and 15 holds.
- To Return a title – can return from Loans Page if not downloaded.
- To Renew a title – “Renew” will appear in your Loans 3 days before due date. Can be renewed once. If it's on hold for someone else, you will receive a message reflecting that.
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